



33rd Annual Malvern Doll Fair 7th & 8th October 2017 Stall Holders Information and Application Form

We are pleased to announce the 33rd Annual Malvern Doll Fair will be held on Saturday and Sunday, 7th and 8th October 2017 in the beautiful and historical Malvern Town Hall, corner Glenferrie Road and High Street Road (Melways Map 59 D7) and invite you to join us as a Stall Holder. Bookings will only be accepted on an official application form (enclosed) and applications will close on 9th September 2017, (or earlier if Trading Hall becomes fully booked). Payment for stalls are to be paid in full at time of booking, deposits will not be accepted. Additional forms can be requested by contacting myself on 0404 209 890. Stalls are allocated on a date paid basis. We shall endeavour to provide you with the position you have requested if you get your booking in early. No Refund will be made on stall cancellations after 9th September 2017. Any cancellation prior to this date must be in writing.

The hall will be open and available to you for setup on:

Friday, 30th September 12 noon - 7:00pm

Saturday, 7th October 8:00 am - 9:30am

Sunday, 8th October 9:00 am - 9:30am

The Doll Association of Victoria Inc undertakes extensive advertising on your behalf for the Fair and endeavours to do their utmost for the stall holders to promote this event.

We have employed security staff for this Fair and the Doll Association of Victoria Inc., have undertaken a public liability policy for this event. Stall Holders should note that this does not include insurance for your stall and we advise that insurance of stock and any injury caused by Stall Holders Wares/Stand etc - is the responsibility of the individual stall holder.

On receipt of your Stall Application with full payment you will be notified and receive a receipt for payment.

A floor plan will be sent a week prior to the fair.

Stall holders are reminded that bookings will only be accepted on an official application form.

Please do not hesitate to contact myself if you have any questions.

We look forward to receiving your Stall booking and having a wonderful fair.

Yours sincerely,

Beate Henry

Malvern Doll Fair Co-ordinator - 0404 209 890

MALVERN DOLL FAIR 2017 STALL HOLDER APPLICATION

FULL NAME:
ADDRESS:
SUBURB: POSTCODE:
PHONE: MOBILE:
EMAIL:

I, the undersigned understand and agree to abide by all of the Conditions of Entry, be they legal or otherwise.

SIGNATURE: DATE:

If you intend sharing your trading space (ie. Another person selling their goods), please provide their information as follows: (If more than two people are sharing a stall, both must be listed and sign the Application Form.)

FULL NAME:
ADDRESS:
SUBURB: POSTCODE:
PHONE: MOBILE:
EMAIL:

I, the undersigned understand and agree to abide by all of the Conditions of Entry, be they legal or otherwise.

SIGNATURE: DATE:

Note: If more than one (1) person helping on the stall they must pay admission

Helpers Name: Saturday: Sunday:

Stall holders vacating their stall for any reason prior to the Fair closing on Sunday afternoon must inform the Doll Fair Coordinator.

Bookings are allocated on a by date paid basis. No part or holding deposits will be accepted.

Costs indicated below cover both Saturday, 7th and Sunday, 8th October 2017.

Please indicate clearly: I/We wish to book the following table/s (please tick request): 1 Table - \$140 2 Tables - \$270 3 Tables - \$390

Please find enclosed \$ being full payments for my table/s as above.

or

Please find enclosed my Direct Deposit/EFT receipt for \$ being full payments for my table/s as above.

Please tick Payment Method: Cheque Money Order Direct Deposit/EFT

PAYMENT OPTIONS:

Cheques/ Postal Order Payable to: Doll Association of Victoria Inc. mailed with this completed form as soon as possible to the address below..

or

Direct Deposit: **Account Name: Doll Association of Victoria Inc., BSB: 063143, Account No.: 010061724**

Please include Name in Direct Deposit/EFT Reference panel, attach a copy of the Direct Deposit/EFT receipt to your completed Stall Holders Application form and return by mail as soon as possible to the address below.

Doll Association of Victoria Inc., PO Box 3154, Cotham Road, KEW VIC 3101

I/We will be bringing the following goods:
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